

## Regional TA ECTTAS Calls (Early Childhood Training and Technical Assistance System)

**Purpose:** Partners and regional office staff will share state- and territory-specific contexts; identify and plan potential TTA; and communicate regional TA opportunities.

**Logistics:** To be determined by the regional program manager (RPM). Monthly calls will typically last 60–90 minutes.

### **Audience:**

- ◆ Regional office staff; and
- ◆ National Center staff with regional representatives.

## Roles and Responsibilities

- ◆ Regional office staff:
  - Contribute to the development of the agenda and logistics;
  - Contribute to the development, implementation, and revision of individual state/territory TA plans; and
  - Identify regional emerging needs and trends to support the delivery of responsive TTA.
- ◆ State system specialists:
  - Schedule the meetings;
  - Prepare the agenda with input from the RPM and TA partners;
  - Facilitate the meeting as assigned by the RPM;
  - Document meeting and action items;
  - Update individual state/territory TA plans;
  - Communicate identified regional emerging needs and trends to support the delivery of responsive TTA; and
  - Document activity in TAT in Regional Activity Tab - Coordination and Collaboration: ECTTAS Call.
- ◆ TA partners:
  - Assign a regional representative;
  - Update individual state/territory TA plans;
  - Communicate identified regional emerging needs and trends to support the delivery of responsive TTA;
  - Review and plan outreach strategies for targeted and universal TA (webinars, peer learning opportunities); and
  - Identify appropriate center content experts to be engaged as needed.