

Installation		
Core Features and Activities of Implementation Teams	Core Uses of Data and Feedback Loops for Decision-Making and Continuous Improvement	Core Activities to Develop Implementation Infrastructure (General and Innovation-Specific Capacity)
<p><u>Development of Team Competencies to Support Implementation:</u></p> <ul style="list-style-type: none"> • Does the core implementation team... <ul style="list-style-type: none"> • know and apply the innovation or approach? • know and apply the implementation infrastructure? • know and apply improvement cycles? • know and apply systems change? <p><u>Development of Policy Practice Feedback Loops:</u></p> <ul style="list-style-type: none"> • Has the team developed active processes to gather practice-level information (e.g., barriers to implementation) from practitioners and supervisors implementing the new way of work and feed the information up the system to leadership? • Has the team developed active processes to ensure that leadership decisions are fed back down the system to those carrying out the new way of work? <p><u>Frequency of Meetings:</u></p> <ul style="list-style-type: none"> • Does the core implementation team convene weekly? • Does the core implementation team meet with leadership bi-weekly? • How often do ancillary teams meet? Is this often enough to support implementation? 	<p><u>Troubleshooting and Continuous Improvement:</u></p> <p>Are the linked communication protocols developed during exploration in place and happening as planned? How can communication be improved? Are we effectively engaging leadership in the process?</p> <ul style="list-style-type: none"> • In the event that team membership or structure changes, how can we ensure that team competencies are maintained? • What changes might we need to make before we initiate new ways of work? <ul style="list-style-type: none"> ○ Are changes to the innovation necessary? ○ Are changes to implementation supports (e.g., training, coaching, leadership strategies) necessary? ○ Are changes to data collection processes needed? <p>Has the implementation infrastructure we planned for during the exploration stage been developed and installed during this current stage of implementation?</p> <ul style="list-style-type: none"> ○ Are general capacities in place? ○ Are innovation specific capacities in place? <p><u>Decisions Teams Make during Installation:</u></p> <ul style="list-style-type: none"> • Is the implementation infrastructure in-stalled (good enough) to move into initial implementation when began seeing consumers? • How might we improve the implementation infrastructure before we initiate the new way of work? 	<p><u>Installing the Implementation Infrastructure:</u></p> <p>Implementations Teams ask, “How are we developing and installing the infrastructure?”</p> <ul style="list-style-type: none"> • Infrastructure to Support Practice: <ul style="list-style-type: none"> • Have readiness plans for practitioners increased openness to the innovation? • Has the first cohort of staff been selected? • Has initial training occurred? • Have coaching plans been developed to support practitioners in the new way of work? <p><u>Infrastructure to Support Organizations & Systems:</u></p> <ul style="list-style-type: none"> • Has leadership expressed commitment to the new way of work? How has this been demonstrated? • Have agreements with community partners been established? Are partner expectations clear? • Have data systems been assessed and determined to be ready (or developed to be ready)? • Have policies, procedures and processes been revised or developed to support the new way of work? • Have systems partners been engaged?