



National Center on Tribal Early Childhood Development

Disaster Preparedness Series: Session 4—Coordination of Postdisaster Recovery of Child Care Services

Objectives

- ◆ Participants will
 - gain knowledge on coordination of postdisaster recovery of child care services;
 - participate in a peer-to-peer learning environment to learn from other Tribal Lead Agencies; and
 - explore resources for protecting vital records.

2.4.3: Coordination of Postdisaster Recovery of Child Care Services

- ◆ Strategies include planning for restoring or rebuilding child care facilities and infrastructure after a disaster.
- ◆ Child care services must be restored as quickly as possible following a disaster.

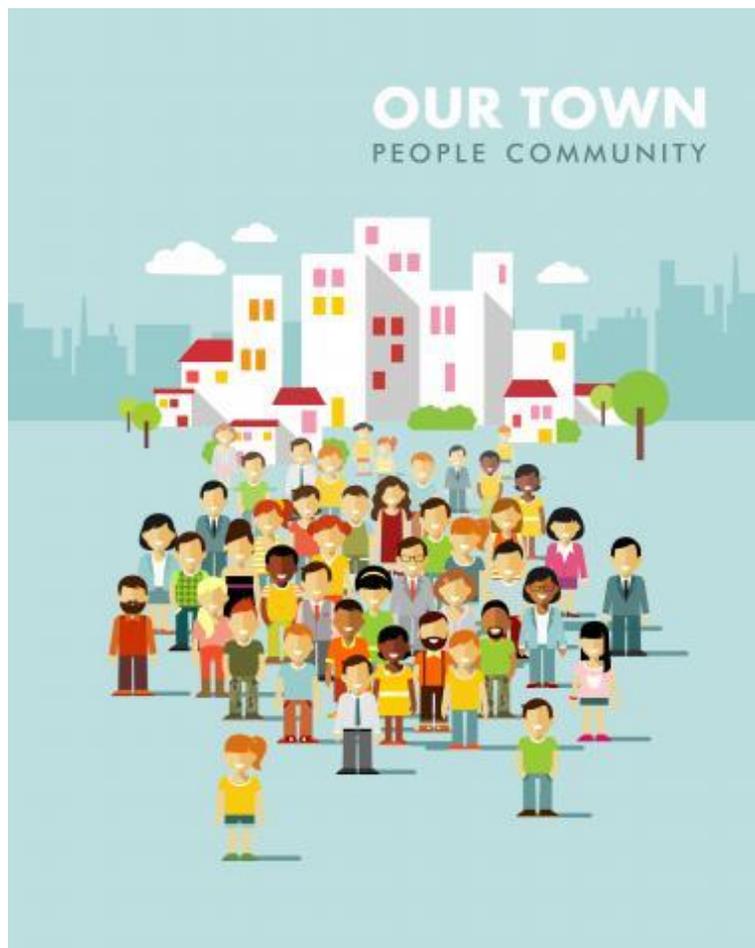
Continuity planning can include the following:

- ◆ Protection of vital records and resources
- ◆ Ensuring child care providers have adequate insurance coverage to facilitate a faster recovery from a disaster

Source: Office of Child Care. (2017). *Statewide disaster plan (or disaster plan for a tribe's service area) for child care* (CCDF-ACF-IM-2017-01). U.S. Department of Health and Human Services, Administration for Children and Families.

<https://www.acf.hhs.gov/occ/resource/im-2017-01>.

Discussion



- ◆ How does your community currently protect vital child care records?

Tips for Protecting Vital Records

- ◆ “Using backup servers, regularly backing up essential electronic files, and storing backup copies in a secure off-site location”
- ◆ “Pre-positioning hard copy records to ensure an organization is not reliant on electronic equipment to access records”
- ◆ “Leverage cloud computing, which disperses risk to an organization since data is not hosted on local servers”
- ◆ “Raising computers above the flood level and moving them away from large windows”

Source: Federal Emergency Management Agency. (2018). *Continuity essential records management: National continuity programs*, p. 2. U.S. Department of Homeland Security. https://www.fema.gov/sites/default/files/2020-07/fema_brochure-essential-records-ncp_082418_0.pdf.

Tips for Protecting Vital Records, cont.

- ◆ "Securing equipment that could move or fall during an earthquake"
- ◆ "Considering off-site protection plans such as planned dispersal, E-vaulting, or duplication of records"
- ◆ "Moving heavy/ or fragile objects to low shelves"
- ◆ "Purchasing fire-resistant cabinets and vaults"

Source: Federal Emergency Management Agency. (2018). *Continuity essential records management: National continuity programs*, p. 2. U.S. Department of Homeland Security. https://www.fema.gov/sites/default/files/2020-07/fema_brochure-essential-records-ncp_082418_0.pdf.

Administration for Children and Families (ACF) Recommendations

- ◆ “A strategy to work with emergency management officials, licensing agencies, and public health officials to conduct timely assessments of the damage to and status of child care providers within the impacted area”
- ◆ “Strategies for engagement and training of child care providers to ensure business continuity should a disaster occur, including adequate insurance coverage and protection of records and assets”
- ◆ “Strategies for providing information and resources to child care providers about financial assistance that is available for the rebuilding process if they need to rebuild”

Source: Office of Child Care. (2017). *Statewide disaster plan (or disaster plan for a Tribe's service area) for child care*, “Coordination of Post-Disaster Recovery” section (CCDF-ACF-IM-2017-01). U.S. Department of Health and Human Services, Administration for Children and Families. <https://www.acf.hhs.gov/occ/resource/im-2017-01>.

ACF Recommendations, cont.

- ◆ “A strategy for engaging business associations, community development, financial institutions, and other organizations that can potentially provide financial assistance or microloans to help child care providers re-establish services”
- ◆ “Preparedness planning with FEMA regional officials to clarify child care services that are eligible for reimbursement under the Public Assistance grant program”

Source: Office of Child Care. (2017). *Statewide disaster plan (or disaster plan for a tribe's service area) for child care*, “Coordination of Post-Disaster Recovery” section (CCDF-ACF-IM-2017-01). U.S. Department of Health and Human Services, Administration for Children and Families. <https://www.acf.hhs.gov/occ/resource/im-2017-01>.

CCDF-ACF-IM-2017-01

- ◆ "It is important that child care providers engage in business continuity planning by taking steps to protect vital records and resources and ensuring they have adequate insurance coverage to facilitate a faster recovery should a disaster occur."



Source: Office of Child Care. (2017). *Statewide disaster plan (or disaster plan for a tribe's service area) for child care*, "Coordination of Post-Disaster Recovery" section (CCDF-ACF-IM-2017-01). U.S. Department of Health and Human Services, Administration for Children and Families. <https://www.acf.hhs.gov/occ/resource/im-2017-01>.

◆ Records Protection and Awareness

Insurance policies

Rental agreements

Building plans

Bank account records

Service agreements

Licensing and regulatory approvals

Other documents needed to operate the business

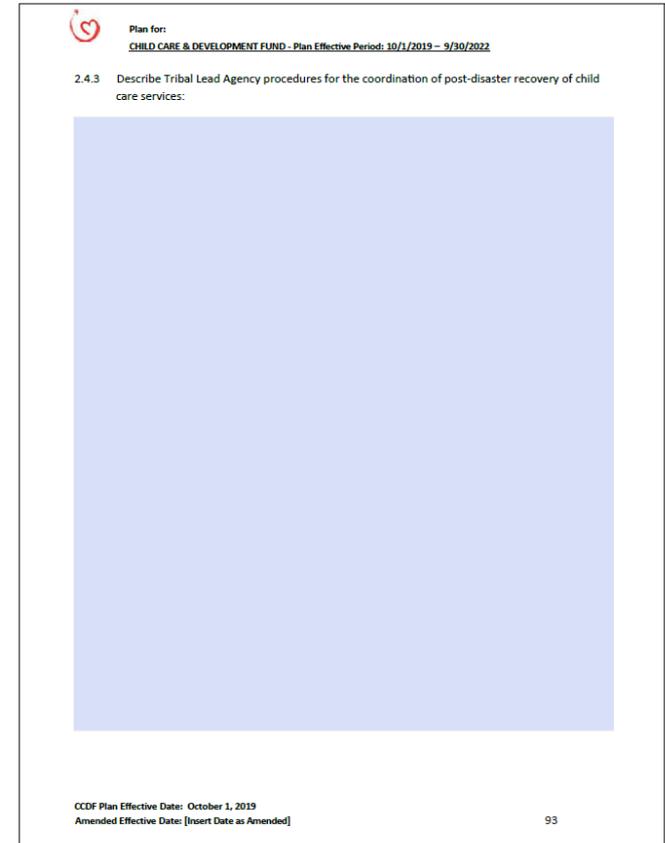
Source: Office of Child Care. (2017). *Statewide disaster plan (or disaster plan for a tribe's service area) for child care*, "Coordination of Post-Disaster Recovery" section (CCDF-ACF-IM-2017-01). U.S. Department of Health and Human Services, Administration for Children and Families. <https://www.acf.hhs.gov/occ/resource/im-2017-01>.

Poll Question

- ◆ Does your Tribal Lead Agency have policies and procedures for protecting their vital records?
 - Yes
 - No
 - Need to do more research

Tribal Lead Agency Role

- ◆ “2.4 Disaster Preparedness and Response Plan” of the CCDF Tribal Plan Preprint states the following:
 - “Describe Tribal Lead Agency procedures for the coordination of post-disaster recovery of child care services:”



Source: Office of Child Care. (2019). *Fiscal year 2020-2022 CCDF plan and plan preprint for tribes: Attachment A—Tribal plan preprint*, p. 93 (CCDF-ACF-PI-2019-03). U.S. Department of Health and Human Services, Administration for Children and Families. <https://www.acf.hhs.gov/occ/resource/ccdf-acf-pi-2019-03>.

Poll Question

- ◆ Do you need additional support to complete section 2.4.3, "Coordination of post-disaster recovery of child care services?"
 - Yes
 - No

Discussion

- ◆ What ways are you considering to assist your community with recovery after a disaster?



Share

- ◆ In what ways can the Regional Office and the Technical Assistance System support you in completing this section of your Disaster Preparedness and Response Plan?



Quality

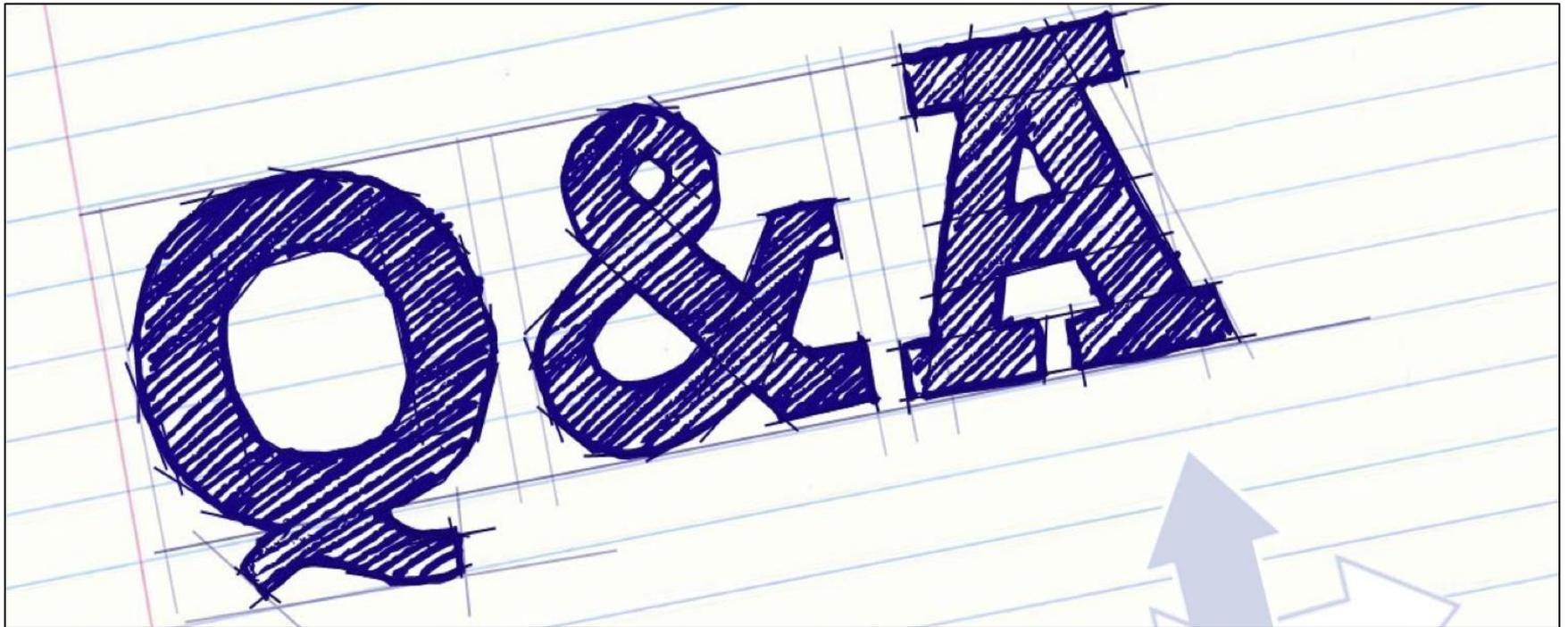
- ◆ "(CCDF) - Lead Agencies may use CCDF quality dollars to provide supply-building grants to providers impacted by a disaster. These funds may be used for supplies and minor remodeling to bring the facility into compliance with health and safety requirements; however, CCDF funds may not be used for the purchase, construction, or permanent improvement of a building or facility."
 - "Also see CCDF-ACF-IM-2017-02 Option E for further guidance on the definition of major renovations."
 - "Note that tribal grantees may apply to use CCDF funds for construction or major renovation."

Source: Office of Child Care. (2017). *Statewide disaster plan (or disaster plan for a tribe's service area) for child care*, "Coordination of Post-Disaster Recovery" section (CCDF-ACF-IM-2017-01). U.S. Department of Health and Human Services, Administration for Children and Families. <https://www.acf.hhs.gov/occ/resource/im-2017-01>.

Poll Question

- ◆ Has your Tribal Lead Agency provided supplies or completed minor remodeling for any of your providers due to a disaster?
 - Yes
 - No
 - No, but would like to learn more

Questions?



Next Session



- ◆ Requirements for CCDF Providers and Other Child Care Providers

Before We Meet Again

- ◆ Visit the FEMA website to view the Continuity Resource Toolkit's *Continuity Essential Records Management* brochure.
- ◆ Explore the "Appendix B: Emergency Preparedness and Response Resources for Child Care" and the American Academy of Pediatrics "Child Care Providers" web page.
- ◆ Visit the Office of Child Care's web page "Summary of Child Care Provisions of Coronavirus Aid, Relief, and Economic Security Act or 'CARES Act'."

Resources

- ◆ *Statewide Disaster Plan (or Disaster Plan for a Tribe’s Service Area) for Child Care* (CCDF-ACF-IM-2017-01) (2017), Office of Child Care, <https://www.acf.hhs.gov/occ/resource/im-2017-01>
- ◆ “Appendix A: Checklist for Developing Child Care Emergency Preparedness and Response Plans” (2017), Office of Child Care, <https://www.acf.hhs.gov/occ/resource/im-2017-01-appendix-a>
- ◆ “Appendix B: Emergency Preparedness and Response Resources for Child Care” (2017), Office of Child Care, <https://www.acf.hhs.gov/occ/resource/im-2017-01-appendix-b>
- ◆ *Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended, and Related Authorities as of June 2019*, Federal Emergency Management Agency, <https://www.fema.gov/media-library/assets/documents/15271>

Resources, cont.

- ◆ Continuity Resource Toolkit, *Continuity Essential Records Management* (2018), Federal Emergency Management Agency: https://www.fema.gov/sites/default/files/2020-07/fema_brochure-essential-records-ncp_082418_0.pdf
- ◆ *Continuation of Child Care Services: Louisiana's Experience* (2017), Office of Child Care, https://childcareta.acf.hhs.gov/sites/default/files/public/continuation_of_child_care_operations_louisiana_experience.pdf
- ◆ “Summary of Child Care Provisions of Coronavirus Aid, Relief, and Economic Security Act or ‘CARES Act’” (2020), Office of Child Care, <https://www.acf.hhs.gov/occ/resource/summary-of-child-care-provisions-of-cares-act>

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