



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**



Supplemental Disaster Relief Funds for Child Care:  
States and Territories

**National State and Territory Webinar**

April 29, 2020



# Welcome from the Office of Child Care

**Shannon Christian**  
Director  
Office of Child Care  
(OCC)



# Introduction of Presenters



**Rachel McKinnon**

Office of Child Care



**Jim Henry**

Office of Child Care



**Gail Kelso**

Child Care Disaster Relief  
and Recovery Technical  
Assistance, Child Care State  
Capacity Building Center

# Background

- **Supplemental Appropriations for Disaster Relief Act of 2019 (P.L. 116-20)**
  - Made \$30 million available to states, territories, and tribes administering the Child Care and Development Fund (CCDF) programs
- **Purpose**
  - To address the needs of impacted communities that are directly related to the consequences of a qualifying natural disaster
    - For phase two, tornadoes and floods occurring between June 13, 2019, and December 31, 2019

# Funds Available

- The Administration for Children and Families (ACF) will award the disaster funds in two phases:
  - Phase one: Disaster declarations between **January 1, 2018,** and **June 12, 2019.**
  - Phase two: Disaster declarations between **June 13, 2019,** and **December 31, 2019.**
    - \$5 million reserved for phase two.

## How are allocations determined?

The phase two base allocation for states and territories is \$110,000. Additional funding is based on Federal Emergency Management Agency (FEMA) Individual Assistance Program registration.

# Allowable Activities

- Activities must address the needs of impacted communities and be directly related to the consequences of the natural disaster.
- Activities include, but are not limited to, the following:
  - Renovating, repairing, or rebuilding child care facilities
  - Materials, supplies, furnishings, vehicles, and equipment
  - Mental health consultation
  - Quality improvement activities
  - Direct services
- Funds are available to reimburse obligations incurred prior to the date of enactment of the law.
- Funds are *not* available for costs that are reimbursed by FEMA or insurance.

# Obligation and Liquidation Periods (Nonconstruction Funds)

	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Fiscal Year (FY)</b>	10/1/19 to 9/30/20	10/1/20 to 9/30/21	10/1/21 to 9/30/22
<b>FY 2020</b>	Funds available	Obligate by 9/30/21	Liquidate by 9/30/22

# How Will You Use these Funds?

- **Open discussion**
  - Please share your ideas.



# Applying for Funds

- How do I submit a request?
  - Submit an amendment in the ACF-118 system as a FY 2019–2021 CCDF Plan Amendment to 1.8.2 or 1.8.3.
  - Do not make edits to what was already approved, instead use a header to indicate that this is the **Request for Supplemental Disaster Funds (Phase Two)**.

# Applying for Funds (con.)

- What should I include in the request/amendment?
  - Identify the named disaster or emergency.
  - Describe the impact/damage of the disaster.
  - Identify how the funds will be used to aid recovery through an allowable activity.
- How will the request be approved?
  - OCC will review the application to determine if the activities are reasonable, allowable, cost effective, and necessary.

# Recommendations

- Lead Agencies should inform their regional staff as soon as possible if they intend to apply for the supplemental disaster funds.
- Funding awards will vary depending on the number of applicants.
  - OCC recommends Lead Agencies request the “**maximum amount available**” rather than specifying a dollar amount.
  - If a Lead Agency requires the award to be capped at a specific level (for example, if the request is for recouping finite costs), then it will be important to include the cap amount in the request.

# Application Deadline

**June 1, 2020**

- Submit your CCDF Plan amendment through the ACF-118 system.

# Reporting and Monitoring Requirements

- Lead Agencies must submit quarterly expenditure reports on the ACF-696.
- ACF will monitor the Lead Agencies' compliance with applicable statutory and regulatory requirements for these funds by reviewing CCDF Plans and expenditure reports.
- ACF may use onsite monitoring reviews to ensure compliance with the use of these funds for recovery from qualifying natural disasters.

# Construction or Major Renovation

- Construction and major renovation are allowable activities under the Additional Supplemental Appropriations for Disaster Relief Act.
- Definitions of construction and major renovation include the following:
  - Building a child care facility that does not currently exist
  - Structural changes to the foundation, roof, floor, exterior, or load-bearing walls of a facility, or an extension of the floor area
  - Extensive alteration to a structure that significantly changes its function and purpose

# Obligation and Liquidation Periods (Construction Funds)

	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
<b>FY</b>	10/1/19 to 9/30/20	10/1/20 to 9/30/21	10/1/21 to 9/30/22	10/1/22 to 9/30/23	10/1/23 to 9/30/24
<b>FY 2020</b>	Funds available			Obligate by 9/30/23	Liquidate by 9/30/24

# Construction or Major Renovation: Applying for Funds

- How do I submit a request?
  - Complete the request/amendment process described above
  - When request has been approved, submit the **SF-429 Real Property Status Report—Cover page with Attachment B** in GrantSolutions OLDC system
- What should be included in the cover page?
  - A description of the qualifying major disaster or emergency and the Declaration of Emergency
  - Description of the damage caused by the disaster
  - How the funds will be used to repair the damage through an allowable activity

# Construction or Major Renovation: Important Note

- Spending requirements **do not apply** to funds used for construction or renovation, including the following:
  - Quality expenditures
  - Infant/toddler quality expenditures
  - Direct services expenditures
  - Administrative cap

# Construction or Major Renovation: Reporting and Monitoring

- **Notice of federal interest**
- Facilities constructed or renovated with CCDF funds may not be mortgaged, used as collateral, sold, or otherwise transferred to another party during the 10-year period without the prior written permission of ACF.
- Annual submissions of **SF-429 Real Property Status Report—Cover page with Attachment A.**
- Federal interest does not apply to privately owned family child care homes or minor renovations.

# Addressing Your Questions



# Technical Assistance Resources

## Child Care State Capacity Building Center:

- How States and Territories Can Plan to Recover
- How State and Territories Prepare to Support Special Populations in Emergencies and Disasters
- OCC
- SAMHSA
- ECLKC
  - Emergency Preparedness

# Moving Forward

- For technical assistance, contact Gail Kelso, Child Care State Capacity Building Center, Child Care Disaster Relief and Recovery Specialist, at [gail.kelso@icf.com](mailto:gail.kelso@icf.com).
- The disaster relief and recovery office hours are available every Thursday from 3 to 5 p.m. ET, which provides an opportunity to talk about the work. Contact Gail for how to join.

# Next Steps

- If you have questions, reach out to your assigned Office of Child Care Program Specialist in the Regional Office.
- Lead Agencies should inform their regional staff as soon as possible if they intend to apply for the supplemental disaster funds.
- Remember the deadline for submission of the plan amendment to your Regional Office is June 1, 2020.

# Final Questions?





Thank you for all you do for  
children and families!