



# OST Program Emergency Preparedness Mini Self-Assessment

(Adapted from the National Center on Health and Wellness' Emergency Preparedness Manual for Early Childhood Programs)

<b>Question/Consideration</b>	<b>Yes</b>	<b>No</b>	<b>If No... Describe How Program Will Accomplish</b>
<i>Has your program completed an assessment of the types of emergencies your OST program could experience based on the program's geographic region?</i>			
<i>Does your program have specific procedures for preparedness, response, and recovery for each type of emergency indicated as a likelihood?</i>			
<i>Does your program have a communication plan for emergencies that includes how to receive and disseminate communication?</i>			
<i>Does your program's plan include expectations for drills and revisions?</i>			
<i>Does your program have a list of emergency contacts for first responders that is visible in main areas of your facility?</i>			



<p><i>Does your program have an updated emergency contact list that includes information for all the children presently enrolled in your program?</i></p>			
<p><i>Does your program have an emergency kit(s), checked and updated monthly? It must have enough supplies to last for 72 hours, including emergency contact information for each child in your OST program and up-to-date attendance sheets.</i></p>			
<p><i>Does your program regularly train program staff, children, and families about emergency-preparedness and procedures?</i></p>			
<p><i>Does your program's plan address continuation of services for children and families during large-scale emergencies?</i></p>			
<p><i>Does your program's plan include how to address mental health and emotional needs of children, families, and staff before, during, and after an emergency?</i></p>			

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