



ADMINISTRATION FOR
CHILDREN & FAMILIES



Establishing Standards and Training to Ensure the Health and Safety of Child Care

January 2015





U.S. Department of Health & Human Services

Administration for Children & Families

Office of Child Care



Health and Safety Requirements (658E(c)(2)(I))

States must establish policies and provide training in the following areas:

1. Prevention and control of infectious diseases (including immunization);
2. SIDS and safe sleep practices;
3. Administration of medication;
4. Prevention/response to food allergies;
5. Building and physical premises safety, including identifying electrical hazards, bodies of water, and vehicular traffic;
6. Shaken baby syndrome and head trauma;
7. Emergency preparedness and response planning, for natural or man-caused event;
8. Storage of hazardous materials and bio contaminants;
9. If applicable, precautions in transporting children; and
10. First-aid and CPR.



Health and Safety Requirements

- Health and safety training must be completed pre-service or during an orientation period. (658E(c)(2)(I)(i)(XI))
- The plan shall include the number of annual training hours required for CCDF providers, as determined by the State. (658E(c)(2)(G)(iii))



Frequently Asked Questions

- 1. DOES THE NEW LAW REQUIRE HEALTH AND SAFETY REQUIREMENTS IN SPECIFIC TOPIC AREAS?**
- 2. DOES THE NEW LAW REQUIRE MINIMUM HEALTH AND SAFETY TRAININGS FOR CCDF PROVIDERS?**
- 3. DO CCDF HEALTH AND SAFETY REQUIREMENTS APPLY TO LICENSE-EXEMPT CHILD CARE PROVIDERS?**



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Frequently Asked Questions

4. DOES THE NEW LAW REQUIRE GROUP SIZE LIMITS OR CHILD-TO-PROVIDER RATIOS?
5. WHAT ARE THE NEW CHILD ABUSE REPORTING REQUIREMENTS IN THE LAW?



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The 2016-18 State/Territory Plan

- The CCDF Plan is a tool for the State to show
 - how the State will administer the program
 - provide details of the implementation plans
 - progress towards implementation of the new requirements of the CCDBG Act of 2014



Section 5

- Establish Standards and Monitoring Processes to Ensure the Health and Safety of Child Care Settings
 - **Standards and Licensing Requirements**
 - Monitoring and Enforcement Policies & Practices
 - Criminal Background Checks



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Section 5

- **Standards and Licensing Requirements:**
 - Licensing requirements for child care providers
 - Standards that address appropriate ratios
 - Health & Safety requirements in 10 areas
 - Pre-service & orientation for each type of setting
 - Standards that address provider qualifications



Example Implementation Plan

a) Overall Goal/ Objective	b) Overall Status/ Justification	c) Overall Target Completion Date	d) Steps/ Activities	e) Activity Start Date	f) Activity End Date	g) Responsible Agency
Goal tied to requirement (e.g., implement policies, develop website, etc)	For example, not yet started In progress	Date for overall goal	List each step out	Identify start date for each step	Identify end date for each step	Identify agency responsible for each step
			Step 1			
			Step 2			
			Step 3			



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Completion of the Implementation Plan

- Once completed, the State will submit an amendment that will allow certification that the requirement is complete.
- The plan must be complete no later than the effective date of the requirement.



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Federal Register Posting

- 30 day public comment period
- Only one comment period due to emergency clearance process
- All comments are sent directly to the Office of Management and Budget (OMB)

Office of Management & Budget

Paperwork Reduction Project

Fax: 202-395-7285

Email: OIRA_SUBMISSION@OMB.EOP.GOV



Guided Discussion

- **If your current licensing regulations and CCDF provider requirements (for providers who do not have to be licensed) do not include the 10 topics in the law, what will be needed to revise them?**
 - Will new legislation need to be passed? Will new regulations need to be promulgated? Can requirements be established in policy?
 - What supports might providers need to be able to meet new requirements?



Guided Discussion

- **What changes will be needed to ensure that all CCDF providers can complete pre-service or orientation training in the 10 topic areas?**
 - Will the training be required pre-service (before working with children) or as an orientation? Will this be different depending on the type of provider?
 - What format of training works best with your providers? In-person? Distance learning?
 - Is there a training/trainer approval process in place, and does training need to be approved to be counted? Is there a centralized training calendar?
 - How will health and safety training fit into the overall professional development system?