



# Teaming: Enhance Your Team by Rethinking Your Orientation, Intention, and Motivation

## Peer Learning Group Letter of Interest

### Overview

The Child Care State Capacity Building Center (SCBC) is sponsoring a peer learning group (PLG) titled Teaming: Enhance Your Team by Rethinking Your Orientation, Intention, and Motivation. The new forum is for states and territories that want to build or strengthen the performance of specific teams whose focus is on Child Care and Development Fund priorities. This PLG is for teams (not individuals). SCBC recommends that each team consist of four to six people (maximum). Up to six teams will be selected for participation in this peer learning group. If more than six teams express interest in participating in this PLG, a second cohort will be offered at a later date.

### Who Should Consider Participating?

All teams must be focused on work that is related to the Child Care and Development Fund. Each team will designate one person as the coordinator for its group. The coordinator will share information, remind members of meetings, and organize any work that needs to occur between the peer learning webinars that happen between November 2018-February 2019. Team membership may be cross sector or interagency. Our hope is to engage team members who have various roles in systems development.

Team members must include a representative from the CCDF Lead Agency. Additional team members may be from these settings or programs:

- ◆ Child care licensing
- ◆ Department of Education
- ◆ Department of Early Learning
- ◆ Early Learning Council lead or co-lead
- ◆ Race to the Top–Early Learning Challenge
- ◆ State prekindergarten program
- ◆ Professional development, technical assistance, higher education



- ◆ Quality rating and improvement system or quality initiative leads
- ◆ Head Start State Collaboration Office
- ◆ Early intervention or early childhood special education (Individuals with Disabilities Education Act Part B and Part C)
- ◆ Home visiting agencies
- ◆ Agencies serving families experiencing homelessness

## Participant Responsibilities

- ◆ Each team will be expected to designate one person as the coordinator for its group. The coordinator will share information, remind members of meetings, and organize any work that needs to occur between webinars.
- ◆ The PLG requires active engagement from the participants.
- ◆ Please consider whether you have the time and commitment to do the following:
  - Participate in four webinars that will be held between November 2018–February
  - Complete outside readings
  - Participate in consulting conversations
  - Engage with others on the issue of teaming
  - Create a common work product

## Instructions

By completing this form you are demonstrating interest in participating in this PLG on behalf of your state or territory in the **Teaming: Enhance Your Team by Rethinking Your Orientation, Intention, and Motivation Peer Learning Group**. The due date for your response is **September 28, 2018**, and teams will be informed within 10 business days about selection. Completed forms, along with any questions, can be directed to [OCCInfoServices@icf.com](mailto:OCCInfoServices@icf.com).

The boxes for essay questions hold 2,000 characters (approximately one-half page of text). You might benefit from composing your responses in a Word document and then cutting and pasting your response into the online form.

1. State or territory
2. Team coordinator

Name

Title

Organization

Email address

Phone number



3. Team members (four to six members, including the team coordinator). Please list the team coordinator first. A representative of the CCDF Lead Agency must be a member of the team.

Name	Title	Organization	Email	Phone

4. Describe the team:
- a. What is the purpose of your team?
  
  - b. What are your team’s strengths?
  
  - c. What are your team’s challenges?
  
  - d. How long have you been working as a team?
  
  - e. How often do you meet?
5. What is the team’s goal for participation in the PLG?
6. Is there any additional information you would like the review team to know?